

**AGENDA**  
Board of Supervisors  
County of Prince George, Virginia  
Regular Meeting: January 10, 2023  
County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**Regular Meeting**

**Closed Session**  
**5:00 pm**

**Organizational Meeting**  
**6:00 pm**

**Business Meeting**  
**7:00 p.m.**

**\*Public Hearings Will Be Heard at 7:30 p.m.**

The meeting will be live-streamed at the following link:  
[https://www.princegeorgecountyva.gov/live\\_stream/index.php](https://www.princegeorgecountyva.gov/live_stream/index.php)

Public comments may be made in person during any meeting. You may also submit any public comments on our website at  
[https://www.princegeorgecountyva.gov/departments/board\\_of\\_supervisors/public\\_comment\\_form.php](https://www.princegeorgecountyva.gov/departments/board_of_supervisors/public_comment_form.php).

Any public comments received in person or by website form up until the public comment section is closed by the Chair of the Board of Supervisors on January 10 may be entered into the meeting minutes if desired by the citizen.

**CALL TO ORDER**

Roll Call

**[ADDED] CLOSED SESSION**

E-1. Resolution; Closed Session Motion with Topics and Code Section References to be Provided at Board Meeting.

E-2. Resolution; "Certification of Closed Session" Certifying that Only those Items Contained in the Closed Session Motion were Discussed.

**Organizational Meeting**

- O-1. Election of Board of Supervisors Officers for 2023.
  - A. Resolution; Election of Chairman. [2]
  - B. Resolution; Election of Vice-Chairman. [3]



- O-2. Resolution; Adoption of 2023 Board of Supervisors By-Laws and Rules of Procedure. [4]
- O-3. Resolution; Adoption of Board of Supervisors 2023 Meeting Schedule. [5]
- O-4. Resolution; Adoption of Prince George County Holiday Schedule for 2023. [6]
- O-5. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):
- A. Resolution; Appointment of Board of Supervisors Member to Crater District Planning Commission (One-Year Term). [7]
  - B. Resolution; Appointment of Board of Supervisors Member to Metropolitan Planning Commission (One-Year Term). [8]
  - C. Resolution; Appointment (One-Year Term) – Board of Supervisors Member to Virginia Gateway Region. [9]
  - D. Resolution; Appointment (One-Year Term) – Local Emergency Planning Committee. [10]

## **REGULAR BUSINESS MEETING**

### **INVOCATION**

### **PLEDGE OF ALLEGIANCE TO U.S. FLAG**

### **PUBLIC COMMENTS**

### **ADOPTION OF AGENDA** [1]

### **ORDER OF CONSENSUS**

- C-1. Approval of Corrected November 22, 2022 Approved Minutes. (Dan Whitten, County Attorney) [11]
- C-2. Resolution; Commendation; Administrative Support Specialist III, Laura L. Chambliss; Service to Prince George County. [12]
- C-3. Resolution: Appropriation of DEQ State Litter Control Grant \$15,930.50. (Betsy Drewry, Deputy County Administrator, Finance) [13]



C-4. Resolution; 2023 Fee Schedule for Animals Confined at the Animal Shelter. (Dan Whitten, County Attorney) [14]

C-5. Resolution; Conveying Right of Entry to Comcast Cable Communications Management, LLC. (Dan Whitten, County Attorney) [15]

### **PRESENTATIONS**

S-1. Resolution; Commendation; Laura Chambliss; Service to Prince George County.

S-2. Christmas Decoration Winners: Best Front Door and Porch – Sharon Rickman; Best Decorated Business, Vigilant Self Storage; Best Decorated Church – Prince George Christian Church; Children’s Delight – Synan Family; Most Facebook Likes – Allison Pate; Tacky Holiday Fun – Eric Sawyer; Traditional Display – Claiborne and Betty Rhodes; Religious Display – Jason and Amelia Ruffin.

S-3. Christmas Card Contest Winner: Ryder Hallett.

S-4. Christmas Parade Winners: Best Decorated Float – Virginia Farm Bureau Insurance Company; Best Decorated Safety Vehicle – Prince George Sheriff’s Office; Best Overall Entry – Dance Kraze by Jennifer Andrews; Best Performance – Virginia Tae Kwon Do Institute LLC; Judges’ Choice – PGHS Majorettes from the 70’s; Most Entertaining – Art of Rhythm Dance Company; Most Spirited/Themed – PG Movers.

### **SUPERVISORS’ COMMENTS**

### **COUNTY ADMINISTRATOR’S COMMENTS**

### **REPORTS**

**VDOT** – Crystal Smith

**Employee Reclassification PT to FT Request for Commonwealth’s Attorney Office** – Susan Fierro

### **POSTPONED ITEMS**

### **ORDER OF BUSINESS**

A-1. Draft Minutes – December 13, 2022 Regular Meeting. [16]

A-2. Draft Minutes – December 20, 2022 Special Meeting. [17]

A-3. Resolution; Authority to Advertise an Ordinance to Amend “The Code of the County of Prince George, Virginia,” as Amended, by Amending §§ 82-261 and 82-536 to Authorize the Board of Supervisors to Give a Refund to Property Owners for Unutilized Water and Wastewater Capacity after the Connection Fee is Paid. (Dan Whitten, County Attorney) [18]



- A-4. Resolution; Approval of Price List for Real Estate Assessor's Office. (Dan Whitten, County Attorney) [19]
- A-5. Resolution; Authority to Advertise an Ordinance to Amend "The Code of the County of Prince George, Virginia," as Amended, by Enacting §74-200 to Clarify that Any Organization that Claims Exemption by Classification for a Real Estate Parcel Shall Make the Request on Forms Both Supplied and Reviewed by the County Assessor. (Dan Whitten, County Attorney) [20]
- A-6. Resolution; Authority to Advertise an Ordinance to Amend "The Code of the County of Prince George, Virginia," as Amended, by Enacting §74-199 to Authorize the Abatement of Tax Levies on Buildings which are Razed, Destroyed or Damaged. (Dan Whitten, County Attorney) [21]
- A-7. Resolution; Authority to Advertise an Ordinance to Amend "The Code of the County of Prince George, Virginia," as Amended, by Amending §74-198 to Change the Dates Related to the Assessment of New Buildings Substantially Completed. (Dan Whitten, County Attorney) [22]
- A-8. Resolution; Authority to Advertise an Ordinance to Amend "The Code of the County of Prince George, Virginia," as Amended, by Amending §74-265 to Clarify that Simple Interest Shall Be Added to Rollback Taxes at the Rate Applicable to Delinquent Taxes in the County. (Dan Whitten, County Attorney) [23]
- A-9. Resolution: Award of Contract for Portable TP125 110kW Generator (Bay Power Solutions \$97,167). (Dean Simmons, General Services Director) [24]
- A-10. Resolution; Award of Contract and Appropriation (\$35,594 CII Replacement of Two Stack / Flues in County Administration Building). (Dean Simmons, General Services Director) [25]
- A-11. Resolution: Award of Contract Fire & EMS ESO Software (\$57,708.32) (Chief Paul Beamon / Betsy Drewry, Deputy County Administrator, Finance) [26]
- A-12. Resolution: Authorize the FIRE/EMS Department to Complete and Submit a Grant Application to FEMA for SAFER Staffing. (Chief Paul Beamon) [27]
- A-13. Resolution; Appropriation of DCJS Operation Ceasefire Grant Funds (\$62,499 and Change to FY2022-2023 Position Chart. (Betsy Drewry, Deputy County Administrator, Finance) [28]
- A-14. Resolution: Authority to Advertise Public Hearing to Approve New Polling Locations for the Rives and Jefferson Park Precincts. (Dan Whitten, County Attorney) [29]

## **PUBLIC HEARINGS**



- P-1. Public Hearing; Ordinance to Amend § 2-1 of “The Code of the County of Prince George, Virginia”, 2005, as Amended to Make Changes to the Background Check and Fingerprinting Requirements for Persons Offered Conditional Employment and For Volunteers. (Dan Whitten, County Attorney) [30]

**ADJOURNMENT**

**Board meeting format:** Executive Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information [www.princegeorgeva.org](http://www.princegeorgeva.org).**